

1. Clinician: Complete patient information at top and test requested. Please be aware that some tests are triaged.
2. Pre-authorization with insurance company before requesting test.
3. Deliver, e-mail or Fax to Pathology 859-323-2094.

PATIENT INFORMATION *(Completed by clinician)*

PATIENT NAME: _____ LOCATION (ex. Markey): _____

MRN: _____ DOB: _____ ATTENDING: _____ PAGER/PHONE: _____

Reason for ordering test: _____

CHECK BOX	Test	CPT billing codes
	1p/19q FISH	88368
	ALK FISH	88368
	Alk immunostain	60461, 60462
	BRAF mutation	81210
	c-MYC FISH	88368
	DNA mismatch repair enzyme immunostains	60461, 60462
	EGFR FISH	88368
	EWS FISH	88368
	HER2 FISH	88368
	Her2 immunostain	60461, 60462
	IDH1/IDH2 mutation	81403
	KRAS mutation	81275
	MDM2 FISH	88368
	MGMT promoter methylation	81287
	SYT FISH	88368

Pathologist: Complete the information on the back of this form. Deliver form to the front desk of the Dept of Pathology- MS117.

Old Case #: _____ **Outside Case #:** _____

Block selected: _____ **Block selected:** _____

ORDERING Pathologist: _____ NEW COPATH CASE #: _____

Pathologist Signature: _____ Date: _____

Pathologist Performing Review: _____ Pathology Report Attached: Y/N _____

Transcription staff: Pull slides from file and give to pathologist.

Pathologist: Select block and order Histology information in CoPath (slide preparation or pull block).

Histology: Cut and deliver slides to pathologist. Or deliver blocks to transcription staff.

Pathologist: Review recut H&E. If satisfactory then deliver slides to transcription staff – MS117.

Please allow ample time for the above to be completed prior to 2 PM for same day shipping.

Transcription staff: Record Date of specimen collection, date of surgery _____

Transcription staff: Register patient (select DOS by Medicare rule).

Encounter: _____ **Date of Service** _____

Transcription staff: Dispatch in CoPath.

Transcription staff: Deliver to Lab Central Receiving Area (LCRA) – 6th floor.

LCRA staff: Accession in SUNQUEST. Deliver to SpChem send-out area.

40.8 - Date of Service (DOS) for Clinical Laboratory and Pathology Specimens

(Rev. 1515, Issued: 05-23-08, Effective: 01-01-09, Implementation: 01-05-09)

The DOS policy for either a clinical laboratory test or the technical component of physician pathology service is as follows:

General Rule: The DOS of the test/service must be the date the specimen was collected.

Variation: If a specimen is collected over a period that spans two calendar days, then the DOS must be the date the collection ended.

Exceptions: The following two exceptions apply to the DOS policy for either a clinical laboratory test or the technical component of physician pathology service:

A. DOS for Tests/Services Performed on Stored Specimens:

1. In the case of a test/service performed on a stored specimen, if a specimen was stored for less than or equal to **30 calendar days** from the date it was collected, the DOS of test/service must be the date the test/service was performed only if:

- The test/service is ordered by the patient's physician at least **14 days following the date of the patient's discharge** from the hospital;
- The specimen was collected while the patient was undergoing a hospital surgical procedure;
- It would be medically inappropriate to have collected the sample other than during the hospital procedure for which the patient was admitted;
- The results of the test/service do not guide treatment provided during the hospital stay; **and**
- The test/service was reasonable and medically necessary for treatment of an illness.

2. If the specimen was stored for more than 30 calendar days before testing, the specimen is considered to have been archived and the DOS of the test/service must be the date the specimen was obtained from storage.